

WORKSHEETS:

- 1 Initial Interview Questions
- **2** Focused Interview Questions
- 3 Audio Log for Digital Profiles
- 4 Photo Bingo
- **5** Storyboard Template

Worksheet #1

INITIAL INTERVIEW QUESTIONS

Interview questions – Part I: Setting up for the initial interview. Choose at least 2 people who are possibilities from your list. Write 5 or more preliminary interview questions for each.

Name of the interviewee: Fascination:
1.
2.
3.
1.
5.
Name of the interviewee: Fascination:
L.
2.
3.
1.
5.

Worksheet #2 FOCUSED-INTERVIEW QUESTIONS

Interview questions – Part II: Setting up for the focused interview. Write 8 or more interview questions that help you develop your theme.

Name of person to interview:	
Theme/Focus:	
1.	
2.	
3.	
4.	
4.	
5.	
6.	
¬	
7.	
8.	

AUDIO LOG FOR DIGITAL PROFILES

When you have finished your interview, use this log to "chunk" your audio. As you listen to your audio, record a start time of the track and stop the audio when a new topic begins. Note the ending time and jot down a phrase to help you remember what that segment was about. Your stop time will become your new start time for the next segment.

Example:

START TIME	END TIME	TOPIC	COMMENTS	KEEP?
00:36	2:08	Introduction	Noisy background	Redo
2:08	3:15	Childhood - brother Bob		Yes
3:15	5:21	Childhood - parents	Needs editing	parts
5:21	7:18	How he got into his business	Needs editing	parts

While this process might seem a bit tedious, in the end it will save you lots of time when putting together your storyboard and final profile.

START TIME	END TIME	TOPIC	COMMENTS	KEEP?

START TIME	END TIME	TOPIC	COMMENTS	KEEP?

P				0
From ground level	Close-up of face	Tilted photo	Silhouette	Full-length portrait
Vertical shot	Head and shoulder	Zoom in (zoom in on an object that will also be used in zoom out)	Zoom out	Window reflection
Action shot	Hands working	Perspective	Landscape/ horizontal picture	Extreme close-up
Worm's eye view	Shot from overhead	Wide shot	Very wide shot	Extreme wide shot



Worksheet #5 STORYBOARD TEMPLATE

		(Title)	
Describe the type of photo and the subject.	Describe the type of photo and the subject.	Describe the type of photo and the subject.	Describe the type of photo and the subject.
Describe the type of photo and the subject.	Audio Track # Describe the type of photo and the subject.	Audio Track # Describe the type of photo and the subject.	Audio Track #
dio Track #	Audio Track #	Audio Track #	Audio Track #